

Extra Questions

1. Define window.
Ans. A window is a rectangular area used to display content of any application or folder.
2. Define subfolder.
Ans. It is a folder within another folder.
3. Write the name of view which displays your file and folder as icons.
Ans. Icon View
4. Which view is useful when folder contains too many files and we want to see list of all files?
Ans. List View
5. Write the shortcut key which is used to rename a file and folder.
Ans. F2
6. Write the shortcut key to copy a file and folder.
Ans. Ctrl + c
7. What is the collection of files is called?
Ans. Folder
8. How many characters can a file name contain?
Ans. 255
9. What is purpose of combination of Ctrl + x key?
Ans. To cut
10. Which combination of keys is used to delete files permanently without storing it into trash folder.
Ans. Shift + delete